

CENTER FOR INTEGRATIVE MEDICINE

REGISTRATION FORM

(PLEASE "PRINT")

Today's Date: _____

Primary Care Physician: _____

PATIENT INFORMATION:

First Name: _____ MI _____ Last Name: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____ County: _____

Primary phone #: _____ / _____ Cell or secondary phone #: _____ / _____

Email Address: _____

DATE OF BIRTH: _____ SEX (M/F) _____ MARITAL STATUS: S M D W

SSN #: _____

Employer: _____

Employer Phone: _____ / _____

*Other family members seen here: _____

INSURANCE INFORMATION: **** WE NEED A COPY OF YOUR CURRENT INSURANCE CARD ! ****

Person responsible for bill: _____

Birth Date: _____ Is this person a patient here? Yes No Phone #: _____

Address (if different): _____

Name of Primary Insurance: _____

Subscriber's name: _____ SSN#: _____

Subscriber's Birth date: _____ Patient's relationship to subscriber: self child spouse other

Name of Secondary Insurance (if applicable): _____

Subscriber's name: _____ SSN#: _____

Subscriber's Birth date: _____ Patient's relationship to subscriber: self child spouse other

EMERGENCY CONTACT PERSON (OTHER THAN SPOUSE): _____

RELATIONSHIP: _____ PHONE: _____ / _____ CELL: _____ / _____

I, THE UNDERSIGNED, GIVE AUTHORIZATION TO TREAT AND ASSIGN DIRECTLY TO THE CENTER FOR INTEGRATIVE MEDICINE, ALL MEDICAL BENEFITS, IF ANY, OTHERWISE PAYABLE TO ME FOR SERVICES RENDERED. I UNDERSTAND THAT I AM FINANCIALLY RESPONSIBLE FOR ALL CHARGES NOT PAID BY INSURANCE. I HEREBY AUTHORIZE THE DOCTOR TO RELEASE ALL INFORMATION NECESSARY TO SECURE THE PAYMENT OF BENEFITS AND AUTHORIZE THE USE OF THIS SIGNATURE ON ALL INSURANCE SUBMISSIONS.

SIGNATURE: _____ **DATE:** _____

Center for Integrative Medicine
1100 East 3rd Street, Suite G100
Chattanooga, TN 37403
Telephone: (423) 643-2246 • Fax (423) 643-2030

Notifications and Releases

We want to make your experience with every aspect of our service, meet or exceed your expectations. If you have any questions or concerns, suggestions for improvement in our services, or any comments, please do not hesitate to speak with any of our staff or physicians.

Listed below are several notices that outline certain responsibilities of ours, and yours. **Please read them carefully and sign where indicated that you have read each statement.**

****General Consent for Treatment** We look forward to treating you as a patient, however, we need your permission for our physicians to examine you, provide treatments, and perform diagnostic studies as necessary. If more invasive procedures are deemed necessary, the risks and benefits of those invasive treatments will be explained to you. When you agree to proceed with an invasive treatment, you will be asked to sign a more detailed consent.

I give general consent to be treated. _____ Date: _____

Patient / Patient's representative

****Financial Policy / Assignment of Benefits** As a courtesy to our patients, the practice accepts assignment from most commercial insurance programs. We will file your primary insurance claim for you. Once the primary insurance has paid, we will also file your secondary insurance, if you have provided us with that information. However, insurance is a contract between you and your insurance company. Therefore, we ask that you acknowledge your responsibility for the payment of our services.

A 24-hour notification is required for cancelled/rescheduled appointments, or you will be subject to a fee. _____ (patient initial)

If the insurance denies coverage, disallows a service, or otherwise does not pay the claim, you are still responsible for the fees. Balances not paid within 30 days after your first treatment will be subject to a 1½% service charge per month. In addition, if the fees for our services are not paid, we may turn the account to a collection agency. Attorney's fees and court costs will also be added to the outstanding balance if it becomes necessary to take legal action to collect past due amounts. Also, your insurance company may ask us to provide information concerning your treatment before they will pay for the services.

I acknowledge it is my responsibility to ensure payment of fees for services provided by the practice and authorize the practice to release any medical information, if necessary, to my insurance company. _____ Date: _____

Patient / Patient's representative

****Privacy Policy** New federal regulations require physician practices to keep your medical information private. Our practice has always guarded the privacy of our patients. We only share medical information with other healthcare providers that are participating in your care, your insurance company to provide your benefits, or for medical management issues. We will keep your record as long as you are a patient of the practice and seven years after your last visit.

I acknowledge that I have been informed about the privacy of my medical record, and the practice's Privacy Policy has been made available to me.

_____ Date: _____

CENTER FOR INTEGRATIVE MEDICINE
Jeffrey S. Jump. M.D.
1100 E. Third Street. Suite G-100
Chattanooga, TN 37403 Phone: (423) 643-2246 Fax: (423)
643-2030

PRIVACY RESTRICTION

As your healthcare provider, I want you to understand that everything you tell me is confidential. New federal regulations require physician practices to keep your medical information private. Our practice has always guarded the privacy of our patients. We only share your medical information with other healthcare providers that are participating in your care, your insurance company to provide your benefits, or for medical management issues. We will not discuss your condition with anyone else (i.e., parents/guardians, spouses) without your approval in writing.

I understand the above statement and (check one box below):

- I do not mind that my medical information is shared with my parent/guardian or spouse at anytime.
- I want my medical information to remain confidential. My protected health information should *NOT* be shared with any other individual. I realize that unless I pay cash for all services provided, there is a chance that an insurance company may release information to the person(s) paying for my medical insurance. I also realize that this restriction must be approved by Center for Integrative Medicine Privacy Officer, who may deny my request.

Patient Signature

Date

Emergency Treatment EXCEPTION: If the Privacy Office agrees to a restriction, HIPAA privacy regulations provide an exception in emergency treatment situations for a hospital or physician to use and disclose necessary information to treat the patient.

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